



San Diego Unified
SCHOOL DISTRICT

Jennifer Almond

Contracts Specialist, Construction
Strategic Sourcing and Contracts Department
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May 12, 2021

Mr. Barry Turnour
Commercial & Industrial Roofing Co., Inc.
9239 Olive Drive
Spring Valley, CA 91977

VIA EMAIL
barry@ciroofing.com

Dear Mr. Turnour:

Subject: Bid No. CZ21-0772-23 – Furnish and Install New Roof on Buildings 1-5 and CDC at Fletcher Elementary School

Notice to Proceed

Project Manager: Robert Morris
Construction Manager: Eric Sherman

The contract for the above project was awarded to your firm by the Board of Education of the San Diego Unified School District on May 11, 2021 for the above scope of work.

You are hereby authorized to commence work on May 12, 2021, as referenced in the “Supplementary Conditions”. This date will constitute the beginning date under the time limits provided in the contract, in accordance with the plans, specifications, the pre-construction meeting set up by the Construction Manager, and the contract documents.

Your signed agreement will be provided to you in approximately one (1) week, once completely signed by the Board of Education Office and the Strategic Sourcing and Contracts Officer. Substantial Completion of this project shall be no later than August 13, 2021.

District representatives are required to investigate periodically and report whether the work is progressing satisfactorily or is being unduly delayed. We are all interested in the progress and quality of this project. Please be assured that we will give you all cooperation possible so that the work can proceed efficiently and without delay.

Sincerely,

Jennifer Almond

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Contracts Specialist, Construction

c: Ivory Anderson, Graham Champion, Monica Melero, Robert Morris, Eric Sherman, Linda Weekly